

 **YOUTHS COMMITTEE JOB DESCRIPTION**

**Leagues:**

Three U-14 girls leagues Hip Hop, Rock and Rave. Two boys leagues U-15 and U-13.

* Email clubs for team entries.
* Draw leagues and cup fixtures, set a month per round of fixtures and email to clubs
* Organise boys cup final i.e. book pitch, arrange umpires if possible, cup and pins and inform Branch President of date and time for presentation of cup and pins to the teams
* Ensure return of Cups
* Order league and cup pins
* Monitoring of U-15/13 boys nominations.
* Record match results and forward to Alan Wolf for posting on the website.
* Recording of league tables

**Blitzes**

4 blitzes for each age group, girls U-12/10 and boys U11/9 per season. 4 pitches needed per girls blitz. One or two pitches required for boys depending on entries

* Email clubs and arrange dates and times.
* Check how many teams each club can take per blitz – 16/20 ideally
* Email youth contacts with blitz dates, times and entry deadline.
* Split entries between host clubs. Club teams must not be split between two venues
* Email coaches to inform them of where the teams will be playing
* Calculate players per team for wristband allocation.
* Wristbands to be packed by club and delivered to host club(s)
* Arrange to collect the €2.00 blitz entry fee from host clubs, lodge or deliver to Branch Treasurer

**Registrations**

* Monitor and amend typo errors.

**General**

* Update club contact lists and rules.
* Attend branch and youths meetings.
* Attend Awards Night – presentation to league winners
* Set AGM date and book meeting room.
* Notify coaches of AGM and date for proposals to be submitted by.