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**JOB DESCRIPTION – SCHOOLS CHAIR.**

* Chair of Schools includes overseeing all Leagues and Cups Boys and Girls.
* Support fixture secretary’s in conjunction with competitions committee (girls)
* Girls/Boys Secretary’s keep Chair informed of all aspects of schools hockey.
* Oversee Cup draws - these done at Branch meetings or with at least 1 other official.
* Casting vote on girls competitions committee if necessary. Boys do not have a similar committee due to less number of schools involved.
* Attend Branch meetings. Schools have a vote.
* Attend interprovincials / All Ireland Boys tournament and Kate Russell tournament (girls).
* Organise with secretary’s the Schools AGM.
* Attend cup finals and present trophies when MBHI President not available.