



**MUNSTER BRANCH OF HOCKEY IRELAND
(MBHI)**

**DISCIPLINARY PROCEDURES
& REGULATIONS**

CONTENTS

Table of Contents

1. Introduction	3
2. Overview – What Constitutes a Disciplinary Matter?	3
Anti-doping Regulations	4
Safeguarding Policy	4
3. The Disciplinary Committee	5
4. Disciplinary & Misconduct Reporting	7
Red Cards	7
Category 1 Red Cards	7
Category 2 Red Cards	7
Yellow Cards	8
Match Card	8
Yellow and Red Card Reporting	9
Outstanding Red, Yellow, Misconduct and Code of Conduct Reports	9
Misconduct/Code of Conduct Reports/Referrals from the MBHI Board of Directors	9
5. Hearings	10
Adult Disciplinary Hearings	10
Under 18 Hearings (Club Hockey)	11
Under 18 Hearings (Schools Hockey)	11
Non-attendance at Hearings	12
6. Disciplinary Committee Decisions & Serving Suspensions.	13
Reports to MBHI Board of Directors	13
Notification	13
Fines	14
Suspension Served	14
Appeals	14
7. Umpire Complaints/Misconduct	15
8. Review of Procedures	16
9. Appendix 1 – Definitions and Interpretations	17
10. Appendix 2 – Yellow Card Report Form	18
Red Card Report Form	21
Match Misconduct Report forms.	23

Introduction

1. In these Regulations: -

- Regulation headings herein are inserted for ease of reference only and shall not affect the construction or interpretation of these Regulations/Procedures.
- The Outdoor leagues (including play-offs) and cups shall be counted as one competition and the Indoor leagues (including play-offs) and cups shall be counted as a separate competition and any suspension will apply only to the competition in which the suspension is appropriate, unless a time-bound suspension is imposed, in which case the suspension will apply to **ALL** hockey.
- Any reference in these Regulations to "writing" or "written" includes email and other forms of electronic messaging, and
- Any reference in these Regulations to the serving of documents or notification of a hearing or otherwise includes, but is not restricted to, postal service and communication by email and other forms of electronic messaging.

2.0 Overview – What Constitutes a Disciplinary Matter?

2. These Regulations apply to all Participants.

3. A disciplinary matter can arise if any rule, regulation, or agreement that is in place is “broken” in some way that leads to a problem. The points below expand on this explanation highlighting the main areas that might give rise to a disciplinary complaint:

a). Any breach, failure, refusal, or neglect to comply with a provision of:

- the Munster Branch Articles of Association, Regulations, Byelaws or Standing Orders.
- any policy, codes of conduct, resolution, or determination of the MBHI Board of Directors.
- any regulations of an event including match day misconduct, except where such breach, failure, refusal, or neglect is of the Munster Hockey Anti-Doping Regulations, or Safeguarding Policy - in such circumstances the matter shall be dealt with as set out in those regulations.

b). Conduct that is opposed to the general interests of Munster Hockey or the sport of hockey (including, without limitation, conduct that brings the sport into disrepute, discriminatory conduct, harassment, inappropriate behaviour).

c). Behaviour that is or is likely to be prejudicial to the smooth running of an event organised by or on behalf of Munster Hockey or any event that Munster Hockey is associated with.

d). Any other matter raised by or about a member, participant, or anyone acting in any capacity on behalf of Munster Hockey which raises the concern of the MBHI Board of Directors.

Anti-doping Regulations

4. Munster Hockey has adopted the Sport Ireland Anti-Doping Rules and all matters regarding Doping shall be dealt under these rules which shall take precedence over these Disciplinary Procedures.

Safeguarding Policy

5. In all cases where there is concern about the safety or protection of children, the Chair of the Disciplinary Committee must immediately refer the matter to the Munster Hockey Safeguarding Officer. The Munster Hockey Safeguarding Policy, when appropriate, shall take precedence over these Disciplinary Procedures.

3.0 The Disciplinary Committee

6. The MBHI Board of Directors shall each year approve and ratify members to the Disciplinary Committee. The Disciplinary Committee shall comprise of a minimum of 4. The Committee shall be made up of at least two male and two female members. The Board shall approve the appointment of a Chairperson, Secretary and other committee members, who shall include a current player.

7. The Disciplinary Committee shall select one (1) of its members for the role of Secretary who shall minute proceedings of all the Disciplinary Committee meetings.

8. A Disciplinary Hearing or Disciplinary Committee meeting shall be convened by the Chair or Secretary. If the Chair cannot attend or is excluded from attending due to a conflict of interest, the Vice Chair shall assume the responsibilities and authority of the Chair of the Disciplinary Committee.

9. A quorum shall be three (3) persons including the Chair.

10. All decisions of the Disciplinary Committee shall be made by a simple majority. In the event of an equality of votes, the Chair of the Disciplinary Committee shall have a casting vote.

11. Any Disciplinary Committee Member who has an interest in, or direct knowledge of, the subject matter of the Disciplinary Hearing shall declare their interest or knowledge to the Chair of the Disciplinary Committee, in advance of the hearing. The Chair of the Disciplinary Committee shall decide whether to exclude a Disciplinary Committee Member from the hearing. If the Chair cannot attend or is excluded from attending the hearing due to a conflict of interest, the Vice Chair will decide whether to exclude a Disciplinary Committee Member. For the avoidance of doubt, where a member of the Disciplinary Committee is an Umpire, or a Technical Official in a match which is being considered by the Disciplinary Hearing, they will **NOT** be permitted to participate in the hearing or decision-making process.

12. In the event that a Disciplinary Hearing or Disciplinary Committee meeting is inquorate, the Disciplinary Hearing or Disciplinary Committee meeting shall be adjourned and reconvened at a later date to be determined by the Chair of the Disciplinary Committee.

13. In accordance with Competition Rules Appendix C & D, the Disciplinary Committee shall consider all cases where:

- a Participant receives a Red Card.
- a Participant accumulates three (3) or more yellow cards during the playing season.
- a request is received from the MBHI Board of Directors.
- a misconduct or code of conduct report has been received.
- a complaint has been received regarding an umpire, and
- any other disciplinary matter has been referred to it by the MBHI Board of Directors in accordance with these Regulations.

14. The following decisions, while not exhaustive are available to the Disciplinary Committee and may be applied to a Participant:

- dismiss the case.
- no further action required.
- issue advice & guidance to participants.
- issue warning as to future conduct.
- suspension for a number of matches.
- suspension for a period of time.
- suspension "sine die" with a defined minimum time suspension.
- suspension imposed but "deferred" for a period of time.
- fine imposed on Club.

15. When deliberating on a decision, the Disciplinary Committee may consider the following

- any sanction imposed on the Participant by the Participant's Club / School in respect of the offence, and
- the Participant's previous record over the past five (5) years.

4.0 Disciplinary & Misconduct Reporting

Red Cards

16. There are two Red Card categories

a. Category 1 Red Card (a straight Red).

This category of Red card is reserved for the most serious offences and will be applied for offences such as an act of violence, spitting, striking, physical assault (causing injury), racial, sectarian abuse, direct repeated or foul mouthed verbal abuse and sexual harassment. This is not an exhaustive list, and other offences will be considered on a case-by-case basis.

b. Category 2 Red Card (two Yellow cards)

This category of Red Card is to be used where an umpire issues a Red Card that does not meet the criteria for a Category 1 Red Card; or where a Participant receives two Yellow Cards in the same match, resulting in the issue of a Red Card.

17. Where the Participant has been issued with a Red Card, the Chair, Vice Chair or Secretary of the Disciplinary Committee, will carry out a preliminary assessment of the misconduct charge to determine the classification of the Red Card as per Regulation 16. Where there is doubt regarding the classification of the Red Card, a quorate group (4) of the Disciplinary Committee will carry out an assessment of the misconduct charge and determine whether it should be classified as a Category 1 or Category 2 Red Card.

18. There shall be no appeal against the classification of a Red Card save for mistaken identity. If a case of mistaken identity is confirmed, the Disciplinary Committee, shall be entitled to rescind the Red Card and then transfer the Red Card to another Participant whom the Disciplinary Committee can confirm was responsible for the misconduct.

19. For the purposes of the accumulation of Red Cards, the Red Card shall be treated as having been issued on the date of the match not the date that the Red Card report was submitted. Category 1: Red Cards

20. From the information available, if it is determined that the Red Card is classified as a Category 1 Red card, a date will be set for the Disciplinary Hearing (it is expected that a Disciplinary Hearing will take place within 10 working days of the initial classification of the Red Card).

21. In addition, the Secretary of the Disciplinary Committee will issue an Emergency Suspension Notice to the Secretary of the Participant's Club that is effective immediately and will remain in place until midnight on the day AFTER the date of the Disciplinary Hearing. However, if the Disciplinary Hearing does NOT take place within ten (10) working days, then the Emergency Suspension will lapse, unless the Disciplinary Committee meet and agree to issue another Emergency Suspension Notice. An Emergency Suspension Notice can only be renewed once for the same misconduct offence.

22. Between the date that the Emergency Suspension Notice is sent to the Secretary of the Participant's Club and the date of the hearing, the Chair of Disciplinary Committee shall be entitled to request such additional information or evidence as they see fit for consideration by the Disciplinary Committee. Category 2: Red Cards

Yellow Cards

23. When a Participant receives a Yellow Card, it will result in either a

- ten (10) minute temporary suspension or
- five (5) minute temporary suspension.

24. Should a Participant accumulate three (3) or more yellow cards in a season then a Disciplinary Hearing will be convened as described in Section 5.

Match Card

25. For each match, the Umpires, or if appointed the Technical Officials, shall complete a Match Card. All Yellow and Red Cards must be reported on the Match Card – umpires should confirm the identity of the Participant who has been 'carded' with Team Captains/Coaches/Managers, before completing the Match Card, so to avoid mistaken identity.

26. The Match Card must be signed by each Umpire and, if applicable, each Technical Official, and by the captain of each team.

27. Once the Match Card has been completed, if the umpires have recorded **ANY** Yellow or Red Card on the Match Card the umpire must fill out a yellow or red card report and send to the relevant competitions registrar/branch secretary with the subject line including details of the match (League, Home Team & Away Team). The Yellow/Red Card report form must be received within three (3) days of the date of the relevant match.

Yellow and Red Card Reporting

28. All Yellow Cards **MUST** be noted on the Match Card, against the Participant who was awarded the Yellow Card. For each entry, the Umpire or Technical Official must record how long the suspension was for (i.e. five (5) or ten (10) minutes), the type of the Yellow Card (refer to the descriptions on the Match Card) and who awarded the Yellow Card (either by using the Umpire's or Technical Official's initials), or using either the 'A' or 'B' code (dependent on which umpire has signed the Match Card as Umpire A and Umpire B). Where the offence is classified as 'Other', it would be helpful if the Umpire or Technical Official could provide a brief explanation of the offence at the bottom of the Match card. The umpire must also complete the yellow card report and submit to the competitions registrar within 72 hours.

29. If a Red Card has been recorded on the Match Card, then in addition, a separate Red Card Report **MUST** be sent by the Umpire or Technical Official who awarded the Red Card by e-mail to disciplinary@munsterhockey.ie, copying the Competitions Registrar and the Branch Secretary. The Red Card Report should be received within 72 hours following the conclusion of the match.

Outstanding Red, Yellow Card, Misconduct and Code of Conduct Reports

30. Umpires/Technical Officials are responsible for submitting Red Card Reports to disciplinary@munsterhockey.ie to be received within 72 hours of the conclusion of the match. Where such reports are not received within this timescale, they shall be referred to the Umpire's Committee by the Secretary of the Disciplinary Committee for attention, if appropriate.

31. Misconduct / Code of Conduct Reports should be emailed within 72 hours of the date of the incident to disciplinary@munsterhockey.com. Misconduct/Code of Conduct Reports/Referrals from the MBHI Board of Directors.

32. Where a Misconduct/Code of Conduct Report has been received, or a referral has been made by the MBHI Board of Directors, the Secretary of the Disciplinary Committee will arrange for all the correspondence to be sent to the Secretary of the Club or directly to the Participant.

33. The Secretary of the Club or Participant to whom the report refers must provide a response to the Secretary of the Disciplinary Committee within seven (7) days from the date that the request is made.

34. On receipt of a response, the Secretary of the Disciplinary Committee will copy the correspondence to the Chair & Vice Chair of the Disciplinary Committee who will determine how to proceed.

35. Between the date that the Misconduct/Code of Conduct/Referrals from the MBHI Board of Directors is received and the date of the hearing, the Chair or Secretary of Disciplinary

Committee shall be entitled to request such additional information or evidence deemed necessary for consideration by the Disciplinary Committee.

5.0 Hearings

Adult Disciplinary Hearings

36. The Chair of the Disciplinary Committee shall decide the most appropriate method to convene a Disciplinary Hearing. The expectation is that the **ALL** hearings, where appropriate, will be conducted in person. In exceptional cases video link is acceptable.

37. Notice of the Disciplinary Hearing, which will include details of the meeting, including the date, time, & video link details will be forwarded by the Secretary of the Disciplinary Committee to the Secretary of the Participant's Club, at least seven (7) days in advance of the date of the Hearing

38. In exceptional circumstances, it may be necessary to convene a Disciplinary Hearing at short notice and in such instances, the Secretary of the Disciplinary Committee will provide the Secretary of the Participant's Club with as much notice as is practically possible.

39. The Secretary of the Disciplinary Committee will issue details of the Disciplinary Hearing and copies of all necessary documentation to members of the Disciplinary Committee via e-mail in advance of the meeting.

40. The Disciplinary Hearing will consider the evidence and representations from the Participant or on behalf of the Participant and decide whether or not additional sanctions or penalties should be applied to either the Participant or to the Participant's Club

41. Where a hearing is convened to consider a case, the following shall be adhered to:

- the Participant has the right to be accompanied or represented (virtually) by an officer of the Club/School.
- Chair will introduce themselves and explain the procedure.
- the Participant is asked if they understand the procedure.
- Umpire's (or other) report(s) is/are read by the Chair of Disciplinary Hearing.
- the Participant is asked for their comments on the report and can elect to present evidence.
- the Participant's virtual accompanying person (if any) is asked for their comments and can elect to present evidence.
- Throughout the hearing the Disciplinary Committee may pose questions.
- the Participant is advised that they will be notified of the decision as soon as possible.
- the Participant and the Participant's accompanying person (if any) leaves the virtual hearing.
- the Disciplinary Committee discusses the case and reaches a decision.
- A Decision Letter will be sent by the Secretary of the Disciplinary Committee to the Secretary of the Participants Club/School, The Competitions Registrar and the Branch Secretary.

Under 18 Hearings (Club Hockey)

42. Where a Disciplinary Hearing is convened to consider a case of a Participant under 18 (participating in Club Hockey), the following shall be adhered to:

- the Disciplinary Committee is made up of three (3) including the Chair.
- the Participant MUST be accompanied (either virtually or physically) by an officer from her/his club. A parent/guardian may also attend as an observer (either virtually or physically). If the Participant is unaccompanied by an officer of their Club, the hearing will be adjourned and will be re-scheduled for a later date.

43. Aside from these changes the Disciplinary Hearing will follow the same procedure as described in Regulation 46.

Under 18 Hearings (School Hockey)

44. Where a Disciplinary Hearing is convened to consider a case of a Participant under 18 (participating in School Hockey), the following shall be adhered to:

- the Disciplinary Committee is reduced to three (3) including the Chair, plus one (1) member of the Joint Schools Committee whose gender is the same as the Participant.
- the Participant MUST be accompanied by a member of staff from his/her School. A parent/guardian of the Participant may also attend as an observer. If the Participant is unaccompanied by a member of staff from his/her School, the hearing will be adjourned and will be re-scheduled for a later date.

45. Aside from these changes the Disciplinary Hearing will follow the same procedure as described in Regulation 46.

Non-attendance at Hearings

46. Where a Participant is not able to participate at a hearing, the Participant's Club or School Secretary **MUST** notify the Secretary of the Disciplinary Committee in advance of the meeting.

47. In the case of non-attendance, the Participant, the Participant's Club/School may provide a written submission to be considered by the Disciplinary Committee. Any such submission, in either electronic or hard copy format, must be received by Munster Hockey at least two (2) days prior to the date of the hearing (or by a date & time agreed by the Chair of the Disciplinary Committee). In exceptional circumstances, late submissions may be considered.

48. The Disciplinary Committee shall have sole discretion in deciding whether or not to adjourn or postpone the Disciplinary Hearing. Nothing shall prevent the Disciplinary Committee from convening or proceeding with a Disciplinary Hearing without the Participant being present or being accompanied by an individual, except when Regulation 47 or 49 applies.

49. Where the Secretary of the Disciplinary Committee has not received notification by 12 noon on the day of the hearing, that a Participant/Club/School will not be in attendance at the arranged Disciplinary Hearing, a fine of £50 may be levied by the Disciplinary Committee on the Club/School. Details of any fine and payment procedures will be included in the notification letter issued to the Club/School.

6.0 Disciplinary Committee Decisions & Serving Suspensions

50. The Secretary of the Disciplinary Committee shall keep a record of all cases heard.

51. Where a suspension is imposed, the suspension prohibits the player from participating in any capacity, i.e. playing, coaching, managing, umpiring, during the period of the suspension. Aside from 'Emergency Suspensions' which are effective immediately sanctions imposed following a Disciplinary Hearing will be effective immediately following the issue of the Suspension Notice (by e-mail) to the Secretary of the Participant's Club/School (with the date and time taken from the e-mail sent timestamp).

52. Suspensions will be served in all matches played under the auspices of Munster Hockey. However, where a "time bound" suspension is imposed, the suspension will be served in all hockey played under the auspices of Hockey Ireland.

53. The match in which the player serves any match suspension(s) from play shall be decided by the Registrar. The club of any player subject to a match suspension(s) from play is responsible for ensuring that the player does not play until the match suspension(s) from play is served. If a player plays before the match suspension(s) from play is served, then additional sanctions may be applied by the disciplinary committee including increasing the match suspension(s) from play for the player and/or deciding that matches played by the team that played the suspended player should be forfeited. While the player is serving his/her suspension, he/she may not play for any other team in Munster competitions until his/her suspension is served or take part in any form of Munster Hockey in any capacity

54. Suspensions which are not completed in full during a current season are carried over to the following season.

Reports to MBHI Board of Directors

55. The Secretary of the Disciplinary Committee shall forward a regular report to the Branch Secretary of the work of the Disciplinary Committee during the season for the MBHI Board of Directors. The Report should contain details of all cases heard, decisions taken and any other issues to be considered by the MBHI Board of Directors.

Notification

56. The Secretary of the Disciplinary Committee will prepare Decision Letters following the Disciplinary Hearing and issue to the Secretary of the Participant's Club or School by email copying the Branch Secretary and Competitions Committee Registrars.

57. The Decision Letter will contain the following information

- details of the decision.
- the date a suspension is effective from.
- the conditions of the suspension.
- details of the Appeals Procedure.
- the requirement on the Club to notify Munster Hockey when and how the suspension was served.

58. The above information may be made available to the Club immediately following the meeting upon request.

Fines

59. Where a fine is imposed on a Club or School, details of the fine and payment procedures will be included in the Decision Letter issued to the Club or School.

Suspensions Served

60. The Competitions Branch Registrar will notify the Club Secretary to confirm when the players suspension is served

Appeals

61. Any Appeal against a decision of the Disciplinary Committee must be made in accordance with Appendix C of the Munster Branch Competition Rules.

7.0 Umpire Complaints/Misconduct

62. All complaints or misconduct allegations regarding an Umpire should be made in writing and sent to the Munster Branch Secretary by the Secretary of the Club making the complaint. A fee of €250 **MUST** accompany all such complaints. All such complaints must be submitted within seven (7) days of the alleged misconduct.

63. Complaints about individual decisions or matters of interpretation during a match will **NOT** be accepted.

64. The Management Board, being satisfied that the complaint has been correctly submitted, will notify:

- the Chair & Secretary of the Disciplinary Committee who may convene a Disciplinary Hearing
- the Chair of Munster Hockey Umpires Association on a confidential basis

65. If the Disciplinary Committee determine that alleged misconduct offence merits further consideration the Secretary of the Disciplinary Committee will seek the Umpire's comments on the complaint. In the case of a Club Umpire, the Secretary of the Disciplinary Committee will ask the Umpire's Club Secretary to arrange for the Club Umpire to provide a response within seven (7) days. In the case of a Munster Hockey Panel Umpire, the Secretary of the Disciplinary Committee will ask the Chair of the Munster Hockey Umpires Association to arrange for the umpire to provide a response within seven (7) days

66. If required, the Secretary of the Disciplinary Committee will issue notification of the Disciplinary Hearing and all necessary documentation to either the Umpire's Club Secretary or to the Chair of Umpires Sub Committee via email giving at least seven (7) days' notice.

67. Where a hearing is convened to consider an Umpire Complaint case, the following process shall be adhered to:

- the Umpire has the right to be accompanied (virtually) by an officer of the Club (if a Club Umpire), or Munster Hockey Panel Umpire or anyone else;
- The Chair will introduce themselves and explain the procedure.
- the Umpire will be asked if they understand the procedure.
- the complaint will be read by the Chair of the Disciplinary Committee.
- the Umpire will be asked for their comments on the complaint and will be invited to take the Disciplinary Committee through any written response they have submitted.
- The Disciplinary Committee is given the opportunity to pose questions.
- the Umpire's accompanying person (if any) is asked for their comments.
- the Umpire is advised that they will be notified of the decision as soon as possible.
- the Umpire and the Umpires accompanying person (if any) leaves the meeting.
- the Disciplinary Committee discusses the case and reaches an outcome.
- A Decision Letter will be issued by the Secretary of the Disciplinary Committee by email to either the Umpire, or the Umpire's Club Secretary and to the Chair of Umpires Sub Committee

68. The outcome of the process, including any recommendations, from the Disciplinary Hearing will be reported to the MBHI Board of Directors and the Chair of the Munster Hockey Umpires association. The Board will decide if the fee is to be retained or returned to the club or school.

8.0 Review of Procedures

69. The Disciplinary Committee will carry out an annual review of these regulations. The updated draft regulations will be copied to the Umpire's Committee for information. The final draft of the regulations will be sent to the MBHI Board of Directors for approval.

9.0 Appendix

Definitions and Interpretation Term Meaning

AGM The Annual General Meeting of Munster Hockey.

Cards Green, Yellow, or Red Cards. In the case of Red cards they can be either Category 1 or Category 2.

Club A club that is a full member of Munster Hockey or is otherwise a recognised hockey body that falls within the jurisdiction of Munster Hockey.

Complaint A complaint which has been submitted to Munster Hockey and complies with its Complaints Procedure.

Competition All outdoor leagues (including play-offs) and cups shall be counted as one competition; and all indoor leagues (including play-offs) and cups shall be counted as a separate competition.

Disciplinary Committee The Munster Branch Disciplinary Committee.

Disciplinary Hearing A hearing convened to discuss a disciplinary matter.

Disciplinary Committee Member A member of the Munster Branch Disciplinary Committee.

Emergency Suspension Notice A temporary suspension notice that lasts no more than ten (10) days and prevents the Participant taking part in **ANY** hockey activity during this period. It can **ONLY** be issued if the Chairperson, Vice-Chairperson, or Secretary agree to categorise a Red Card misconduct charge as a Category 1 Red Card Offence. The suspension is effective immediately. There is no appeal against this sanction.

Match Card The form used by Munster Hockey to record players, score and penalties related to each match played under the auspices of Munster Hockey.

Participant This list is not exhaustive, but includes a player, coach, assistant coach, physio, manager, umpire, technical official, club, club member, director, official, officer, employee, contractor, worker, agent, representative(s) of a Club, spectator or any other person involved in or connected to the sport of hockey.

Regulations Munster Hockey's Disciplinary Procedures and Regulations (i.e. this document)

Suspension A period when a participant is not permitted to play, coach, manage, officiate, umpire or spectate within the confines of the field of play (including the dugouts) during any match within the jurisdiction of Munster Hockey.



**MUNSTER HOCKEY
YELLOW CARD REPORT FORM**

Competition			
Match		V	
Date		Time	

HOME TEAM:					
Card	Minute	Player	Reason (see list below)	Duration	Chkd Ump
YELLOW *					
RED#					

AWAY TEAM:					
Card	Minute	Player	Reason (see list below)	Duration	Chkd Ump
YELLOW *					
RED#					

* If player does not return to field of play following a yellow card issued late in the game - umpire to advise intended duration of suspension.

For every Red Card issued, a full report must be made by the Umpire(s) on the appropriate report form(s) (MHRC1) and returned to the Munster Branch by email within 72 hours – see Guidance overleaf.

UMPIRE 1:		UMPIRE 2:	
TECHNICAL OFFICER: (if appointed)			

Reasons

1. Technical – Break Down
2. Technical – Delay of Game/Time Wasting
3. Technical – Dissent
4. Technical – Foul & Abusive Language
5. Physical – Tackle
6. Physical – Dangerous/reckless play
7. Other (provide further information overleaf)

THIS FORM SHOULD BE RETURNED TO THE MUNSTER BRANCH REGISTRARS WITHIN 72 HOURS OF THE MATCH BY EMAIL TO:

Men –	Jamie O’Shea	mensregistrar@munsterhockey.ie
Women –	Michael Houghton	womensregistrar1@munsterhockey.ie
	Marie Collins	marieom87@gmail.com
	Laura Egar	womensregistrar3@munsterhockey.ie
	Barry Crowley	barrycrow76@hotmail.co.uk

INFORMATION ON OTHER OFFENCES

Player’s Name:		Club:	
Details of Offence:			

Player’s Name:		Club:	
Details of Offence:			

Player’s Name:		Club:	
Details of Offence:			

GUIDANCE ON THE COMPLETION OF A CARD REPORT FORM

- For each player issued with a Yellow or Red Card, insert the player’s name, the time of the incident, the reason (see below) and the duration of the suspension.
- All suspensions should be either 5 minutes for a Technical offence, or 10 minutes for a Physical offence. Please note that if, for example, a player dissents a Technical suspension, the suspension can be increased to 10 minutes at the umpire’s discretion.
- A list of reasons for suspensions is at the bottom of page 1, and a suggested duration. Please write/type, for example, “Technical – Break Down” in the box provided. If the reason for the suspension is not easily covered by the reasons given, please complete one of the boxes above.
- Please return the Card Report Form (MHCRF1) to the email address provided within 72 hours.

- Unless there is a Red Card offence, no further reporting is necessary.
- When a Red Card is issued, a full report must be made by the Umpire(s) on the appropriate report form(s) (MHRC1) and returned to the Munster Branch by email within 72 hours.
- When the Red Card is as a result of two Yellow Cards, both Yellow Card incidents must be reported on the MHRC1 form. If the two Yellow Cards were issued by different umpires, both umpires must each complete a MHRC1 form, making it clear whether they issued the first or second Yellow Card.

**MUNSTER HOCKEY****RED CARD REPORT FORM**

Competition:			
Match:		V	
Date:			
Player's Name:		Club:	
Details of Offence:			
Umpire:		Date:	
Colleague:			

**THIS FORM SHOULD BE RETURNED TO THE MUNSTER BRANCH SECRETARY & REGISTRARS
WITHIN 72 HOURS OF THE MATCH BY EMAIL TO:**

Men –	Jamie O’Shea	mensregistrar@munsterhockey.ie
Women –	Michael Houghton	womensregistrar1@munsterhockey.ie
	Marie Collins	marieom87@gmail.com
	Laura Egar	womensregistrar3@munsterhockey.ie
	Barry Crowley	barrycrow76@hotmail.co.uk
Branch Secretary –	Colette Coomey	secretary@munsterhockey.ie

GUIDANCE ON THE COMPLETION OF A RED CARD REPORT FORM

The following information should be included in the description of the Red Card incident, or for both Yellow Card incidents where this has led to a Red Card:

- The stage of the game, e.g. "the xth minute of the match" and the score at the time.
- Whereabouts on the pitch it occurred, and how far away from reporting umpire.
- What was the 'temperature' or nature of the match at the time, e.g. niggly/physical/dissent?
- Did anything lead up to this incident, or was it 'out of the blue'?
- Was this a "straight red" card offence? If yes, had the offender been green or yellow-carded before the incident? If so, what for?
- If the Red Card results from two Yellow Cards, does this report relate to the first or second Yellow Card?
- If the offence is one of "violence used" - was the victim injured? What was the injury? Did the victim require medical treatment? On or off the pitch? How much time elapsed from the incident until the restart?
- Particular care should be taken with incidents involving the striking of an opponent – how was the player struck? Was the offence deliberate or accidental but extremely reckless? On what part of the body was the player struck? Was the injured player able to continue playing?
- In cases of dissent, particularly where foul and abusive language has been used, the description should not be restricted to a general statement. It is necessary that specific details of what was said, and to who it was said, are stated on the report.
- Did the offender leave the pitch and surrounding area immediately and without dissent, or did misbehaviour continue? Write exact words used, or describe any gestures made.
- Were you able easily to ascertain the full name of the offender from either the player or his team captain? If not, describe the nature of the difficulty or prevarication by either.
- Was the carded or reported player the team captain?

The above advice and guidance is intended to help the umpire record an accurate account of the event. A Red Card is shown for a serious offence, or an accumulation of offences, and therefore is a major incident in the match.

Do not be put off from awarding a Red Card and completing the report where the circumstances merit it.



MUNSTER HOCKEY

MATCHDAY MISCONDUCT OFFENCE REPORT FORM

Competition:			
Match:		V	
Date:		Club:	
Person's Name:		Position: (Player / Management / Spectator)	
Details of Offence:			
Umpire:		Date:	
Colleague:			

THIS FORM SHOULD BE RETURNED TO THE MUNSTER BRANCH SECRETARY WITHIN 72 HOURS OF THE MATCH BY EMAIL TO:

Branch Secretary – Colette Coomey

secretary@munsterhockey.ie

GUIDANCE ON THE COMPLETION OF A MMO REPORT FORM

The following information should be included in the description of the Matchday Misconduct Offence (MMO) incident:

- The stage of the game, e.g. "the xth minute of the match", "x minutes after the match"
- Who was involved? e.g. Player, Captain, Management Team, Spectator
- Whereabouts on the pitch or grounds it occurred, and how far away from reporting umpire? e.g. In Stand, Carpark, Outside Fence
- What was the 'temperature' or nature of the match? e.g. niggly/physical/dissent
- Did anything lead up to this incident, or was it 'out of the blue'?
- If the offence is one of "violence used" - was the victim injured? What was the injury? Did the victim require medical treatment? On or off the pitch?
- Particular care should be taken with incidents involving the striking of an opponent – how was the person struck? Was the offence deliberate or accidental but extremely reckless? On what part of the body was the player struck? Was the injured player able to continue playing?
- In cases of dissent, particularly where foul and abusive language has been used, the description should not be restricted to a general statement. It is necessary that specific details of what was said, and to who it was said, are stated on the report
- Did the offender leave the pitch and surrounding area immediately and without dissent, or did misbehaviour continue? Write exact words used, or describe any gestures made
- Were you able easily to ascertain the full name of the offender from either the player or the team captain/management team? If not, describe the nature of the difficulty or prevarication by either

The above advice and guidance is intended to help the umpire record an accurate account of the event. A MMO is shown for a serious offence, that might be outside the structure of the match but is a major incident that deserves to be reported!

Do not be put off from awarding a Red Card or Filing a MMO report where the circumstances merit it!